

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS REGULAR (BUSINESS) MEETING
November 10, 2020
5:00 P.M.**

EXECUTIVE SESSION ANNOUNCEMENT:

Please be advised that the Board of Supervisors met in Executive Session met on Tuesday, November 3, 2020 from 5:55 PM to 6:43 PM to discuss personnel matters and immediately prior to this meeting from 4:30 PM to 4:55 PM to discuss personnel matters and litigation matters.

ATTENDANCE:

Attending this meeting were Supervisors A. William Kiehl, Bronwyn Kolovich and Mr. Friend. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer; Adam McGurk, AICP Planning Director; Ed Jeffries, Public Works Director; James Horvath, Chief of Police; Jessica Walker, Parks & Recreation Director and Bev Small, Recording Secretary.

VISITORS:

Robert Bradford of 619 McClane Farm Road

DEVELOPERS TIME

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to TABLE amending the Road Use Maintenance Agreement for Arabian Meadows to include portions of Wilson Street, Vogliano Street and Gormley Street conditional upon receipt of the appropriate financial Security and pre-use road assessment surveys. All Supervisors voted yes. The motion carried. 3-0

STAFF REPORTS:

All reports were accepted as submitted

SUPERVISOR REPORTS:

Mr. Friend – No report
Mrs. Kolovich- No report
Mr. Kiehl – No report

OLD BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to adopt a Proclamation recognizing community donations during the COVID-19 Pandemic State of Emergency and formally thanking the following donor for their generosity:
 - Bud Baer Automotive All Supervisors voted yes. The motion carried 3-0
2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to approve Pay Application No.2 (FINAL) from Youngblood Paving, Inc. in the amount of \$109,613.71 for the 2020 Road Paving Program, Contract B, as recommended by the Township Engineer in her letter dated November 5, 2020. All Supervisors voted yes. The motion carried 3-0

3. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the Township Manager to submit an application to the County of Washington for CARES Act funding for the reimbursement for paid police services in the amount of \$54,318.34 and adopt Resolution R-15-2020 accordingly. All Supervisors voted yes. The motion carried 3-0

NEW BUSINESS:

1. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to ratify the standard form Road Use Maintenance Agreement (RUMA) with H.Y. Logging of Middlefield, OH for 0.9 mile of Valley Road, as recommended by the Township Manager and Director of Public Works. All Supervisors voted yes. The motion carried 3-0

2. A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize payment of invoices as submitted and approved: Fire Tax Fund: \$1,210.94; General Fund: \$79,494.22; Light/Fire Hydrant Fund: \$7,921.91; Act 13 Impact Fee Fund: \$11,283.24; Local Services Tax Fund: \$8,063.08; Revenue Gaming Fund: \$9,080.00; CTCC Operating Fund: \$ 1,825.46; Capital Reserve: \$119,049.30; Sewer Fund: \$15,601.28; Payroll Fund: \$4,343.91; TOTAL Checks: \$257,873.34. All Supervisors voted yes. The motion carried. 3-0

DISCUSSION ITEMS:

1. 2020 Road Program –
 - a. Contract A: Contractor's final quantities not yet submitted to Gateway
 - b. Contract B: Bond completed – Action taken under Old Business (#2)
 - c. Contract C: Meeting held Tuesday 11-10-20; pre-construction meeting scheduled for Thursday 11-12-20 at 9:00 AM
 - d. Road Bond: Discussion at the Budget meeting following this meeting

2. McClane Farm Road Culvert Stormwater Project –Project in Spring of 2021; Independent is submitting Pay Application for the cost of now completed culvert.

3. 2020 Sewer Rehab – CCTV televising punchlist complete; ready to close out

4. Barnickel and Country Club Intersection Review Request – Options remain open to both roads right turn only signage or hammerhead for temporary solution

5. Piatt Estates Offsite Sewer Line Dedication/Reimbursement Agreement – DEP require Sewage Planning of CHJA for taps; Township has application pay option of one fee of \$500.00 to proceed for tap-in permits

6. CARES Act Funding Application and County Agreement – Mrs. Noble presented a listing of potentially qualifying purchases and installation by November 30, 2020. Mrs. Noble will have a Resolution prepared for action at the next meeting.
 - A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich to authorize the Township Manager to proceed with submitting the listed items as agreed to the CARES Act for approval. All Supervisors voted yes. The motion carried. 3-0

7. CBDG Funding – The Township will proceed with identification of Township buildings to consider for demolition as well as any potential home remodels or ADA accessible projects.
8. Courtyard Trees – The Board affirmed cutting down the tree that's roots cause continuing sidewalk uneven pavement and public tripping hazard.
9. January Reorganization and Board of Supervisors Meetings – Mrs. Noble presented options for the January Board meeting schedule.
 - A motion was made by Mr. Kiehl and seconded by Mrs. Kolovich authorizing the Township Manger to schedule and advertise the Reorganization Meeting for Monday, January 4, 2021 at 5:00 PM to be followed immediately after with the Regular Board Meeting and the second Board Meeting on Tuesday January 26, 2021 at 5:00 PM. All Supervisors voted yes. The motion carried. 3-0
10. Airport Road Bridge Repair – PennDot submitted a structural review with the determination that repair is needed. Canton Township is pushing for the repair according to the agreement. Advertising for bids will be the next step.

PUBLIC COMMENT:

None

ADJOURNMENT:

The meeting recessed at 5:40 PM to convene the 2121 Budget Workshop Meeting.

A. William Kiehl
Secretary

Bev Small, Recording Secretary